



# One Roof Community Housing Board of Directors Membership Application

You are invited to apply for membership to the Board of Directors of One Roof Community Housing. Your application will be reviewed by the Governance Committee and the current Board for further consideration.

## General Expectations of One Roof Board Members:

- *Know and actively support One Roof's mission, purposes, goals, policies, programs, and services.*
- *Prepare for and participate in board and committee meetings, planning sessions, and training sessions. Board packets are provided in advance of meetings along with any other special assignments. Board meetings are usually held the 4<sup>th</sup> Thursday, every other month, beginning at 4:45pm, and last approximately two hours. One Roof Executive Committee meetings are held in the off months and all board members are invited to attend.*
- *Review the organization's financial statements in preparation for board or committee meetings; ask questions when necessary; and otherwise help the board fulfill its fiduciary responsibility.*  
<https://www.esoppartners.com/blog/board-of-directors-fiduciary-duties>
- *Disclose possible conflicts of interest to the board for final determination. Training will be provided as to which types of conflicts may be outlined by state or federal law and/or conflict with the ethical integrity of the organization. A conflict will not disqualify you from board membership but could mean you would have to abstain from voting on a matter.*
- *Adhere to board confidentiality policies. e.g. Employee, client, and donor information and non-public information or discussions regarding the Organization's business.*
- *Counsel and support One Roof's Executive Director as needed.*
- *Serve on at least one committee of the board and be open to the possibility of serving in a leadership position.*
- *Actively participate in promoting the work of One Roof in the community and help support any fundraising efforts according to your interests and abilities.*
- *When the board is seeking new members, suggest any possible candidates you may know who you believe could make meaningful contributions to the work of the board and One Roof's progress.*
- *Make an annual financial contribution (donation) to the organization. There is no expectation of dollar amount, only that you give according to your ability and an amount that is meaningful to you.*

## ONE ROOF Mission

**One Roof Community Housing** works in pursuit of a Duluth region that is just, equitable and sustainable by providing a dynamic spectrum of housing development, services and advocacy for those in our community economically and systemically excluded from attaining safe and stable homes.

## ONE ROOF Organizational Values – WE ARE...

- **Mission-Driven:** *We believe housing is a human right and share a determination to improve lives through our work.*
- **Client-Focused:** *We lead with kindness and compassion, serving each and every client as a valued community member.*
- **Advocates for Justice:** *We recognize and seek to dismantle the systems of oppression that cause housing and social inequities. We actively embed principles of diversity, inclusion, equity and justice into all of our work – internally and externally.*
- **Good Stewards:** *We work toward lasting positive impacts in our community through fiscal responsibility, environmental sustainability and the preservation of affordable housing in perpetuity.*
- **Community Collaborators:** *We work to be trusted allies and partners, in close relationship with and responsive to community needs.*
- **Entrepreneurial:** *We are thoughtfully innovative and bold, always willing to consider new ideas and try alternative approaches.*
- **Tenacious:** *We are known for our consistent follow-through and going the extra mile. We work hard to say yes.*
- **A Great Place to Work:** *We value and invest in employees and intentionally cultivate a work environment that is inclusive, respectful, compassionate, flexible and lighthearted.*

## ONE ROOF 2025 Vision

**With our partners, we significantly increased the number of community members in safe and stable homes and contributed to a measurable reduction in the racial homeownership gap in Duluth and surrounding communities.**

# One Roof Community Housing Board Application

Applicants are encouraged to submit a résumé if they have one. Résumés are kept confidential.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (Work) \_\_\_\_\_ (Home) \_\_\_\_\_ (E-Mail) \_\_\_\_\_

*The One Roof Board seeks to be representative of the diverse people that the organization serves. Responses to the identity questions below are optional.*

*My age is: \_\_\_\_\_ My gender identity is: \_\_\_\_\_ I am a CLT homeowner Y/N \_\_\_\_\_*

*My pronouns are: \_\_\_\_\_ My racial or ethnic identity is: \_\_\_\_\_*

Please share what interests you about One Roof/why you are looking to be a One Roof board member.

Please list qualities, ideas, or skills you have that could positively impact the board and the organization.

In addition to completing the enclosed *Areas of Expertise and Skills checklist*, please indicate and elaborate on any training, knowledge, or experience you have related to financial management and development, real estate or housing development, non-profit management or volunteer work, corporate development or management, fundraising, community organizing, diversity, equity, inclusion and justice work, or other areas relevant to serving on the board.

What are some of your thoughts about poverty, for example: why it exists, challenges and opportunities to reduce poverty, the role of stable, affordable housing, and/or directions that you think could help more people in the Northeast Minnesota area to be economically self-sufficient.

Additional comments you would like to add:

Areas of Expertise/Skills	Indicate your expertise and skills from the list below
ADA compliance/accessibility	
Accounting	
Advocacy	
Community Development	
Construction & Design	
Direct Service with clients or customers	
Diversity, Equity, Inclusion, and Justice experience	
Experience with underserved populations	
Finance/Lending	
Fundraising	
Human Resources	
Legal	
Management	
Nonprofit	
PR/Marketing/Social Media	
Real Estate Development and Planning	
Real Estate Marketing and Sales	
Strategic Planning	
Technology	